A TENNESSEE KNIGHTS OF COLUMBUS SPONSORED CHARITY

VEHICLE PURCHASE or REPAIR REQUEST

DATE OF REQUEST: _____ AMOUNT REQUESTED: _____
AGENCY: _____
AGENCY MAILING ADDRESS:
Street: _____
City: _____ Zip: _____

COUNCIL NUMBER: _____ COUNCIL NAME: _____
PARISH: _____ CITY: _____
COUNCIL POC NAME: _____ POC PHONE: _____
POC E-MAIL: _____

GRAND KNIGHT NAME: _____ GK PHONE: _____
GK MAILING ADDRESS:
Street _____
City: _____ Zip: _____ **SIGNATURE**: _____
GK E-MAIL: _____

AGENCY REQUIRED INPUT – SUBMIT INPUT TO THE COUNCIL

- Provide a copy of the agency's 501(c)(3) IRS Designation.
- For a new van via a TDOT Section 5310 Grant: (a) attach completed application form without supplemental documents and (b) identify the desired vehicle and its program costs
- For a new van via a UTCTR Agency Purchase Program: (a) attach completed application form without supplemental documents and (b) identify the desired vehicle and its program cost
- For a used van: attach copy of the sales estimate or purchase agreement showing model year, manufacturer and name, accessibility features, total price, current mileage and any existing warranty
- For a repair/replacement cost share: attach copies of two estimates showing model year, manufacturer and name, current mileage, intended repair/replacement, estimated total price and any existing warranty

COUNCIL REQUIRED INPUT AND ACTION

1. Describe the council's association with the agency.
   a. Include a list of previous financial gifts given, which include: (i) gifts given directly to the agency by the council*, (ii) gifts the council directed KIND to disburse from the council's account with KIND, and (iii) gifts the council obtained from KIND using this application process. [*Were any gifts, which were given directly to the agency, fundraised by the council using KIND's name?]
   b. Include projects for which your council provided man hours; e.g., painting, landscaping, social programs, etc.
2. How does the council view this request will assist individuals with intellectual or developmental disabilities (IDD), more so than what has been done in the past?
3. In the last three years, has the council performed an annual fund drive for KIND? If not, (a) please explain why the Council should receive consideration now and (b) describe what are future plans for making donations and disbursements through KIND.

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VEHICLE PURCHASE or REPAIR REQUEST
(continued)

COUNCIL REQUIRED INPUT AND ACTION (continued)

4. Consolidate council and agency inputs.
5. Submit the completed request to: Mr. Steve Comm, PSD, President, 112 Lake Chateau Dr., Hermitage, TN 37076-3006 (email: scommKC@att.net).
6. Send a copy to: Walt Hanson, Vice President (Grant Committee Chairman), 280 Cape Lookout Light, Loudon TN 37774-7726 (email: wehanson319@gmail.com)

If you have questions, please contact Walt Hanson at 865-803-5842.

KIND Charities of Tennessee USE ONLY

REQUEST NO. _____

DATE RECEIVED: _____

CATEGORY OF HELP: New Van/5310 Grant ☐ New Van/TN Vans ☐ Used Van ☐ Repair/Replace ☐

DATE OF INITIAL CONTACT: _____

DATE(S) OF SUBSEQUENT CONTACT(S): _____

REMARKS: _____

PAST DONATIONS BY THIS COUNCIL TO THIS AGENCY: _____

RECOMMENDATION OF COMMITTEE: Accept ☐ Reject ☐

Discussion: _____

VOTE OF BOARD OF DIRECTORS: Accept ☐ Reject ☐

Discussion: _____

STATUS OF REQUEST: _____

DATE WHEN CONFIRMING DOCUMENTS RECEIVED: _____

AMOUNT OF DONATION: _____ APPROVED BY: _____

DATE DISBURSED: _____ CHECK NO. _____

Rev 10/2026